



## Dental Career Services

# Job Seekers: How to Register and Search for Opportunities using Tufts Dental Career Link

Go to: <http://dental.tufts.edu/careerlink/>

If you are looking for a position or are interested in buying a practice select “**JOB SEEKER**”

\*It is important to note that the JOB SEEKER and JOB POSTER interfaces are separate. JOB SEEKERS may search jobs, but are not able to post jobs. If you would like to post a job you may also register as a JOB POSTER. The JOB SEEKER interface is only available to TUSDM students and alumni while the JOB POSTER interface is open to anyone.

**Tufts** UNIVERSITY | **School of Dental Medicine**

SEARCH [ ]

THIS SITE TUFTS.EDU

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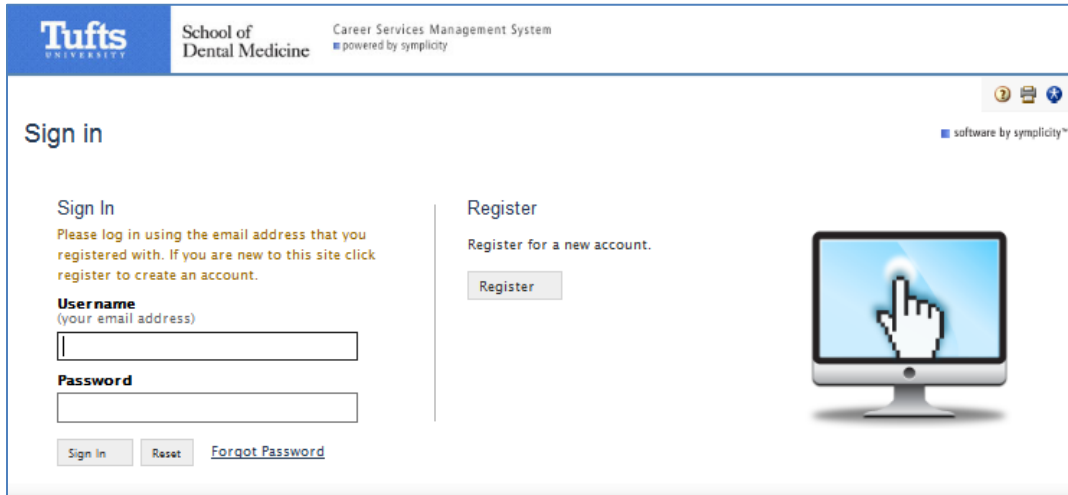
### Tufts Dental School Career Link

Tufts Dental School Career Link is a job listing resource for students and alumni seeking new opportunities and for employers looking to tap into the extensive network of TUSDM alumni.

**Job Seekers** **Job Posters**

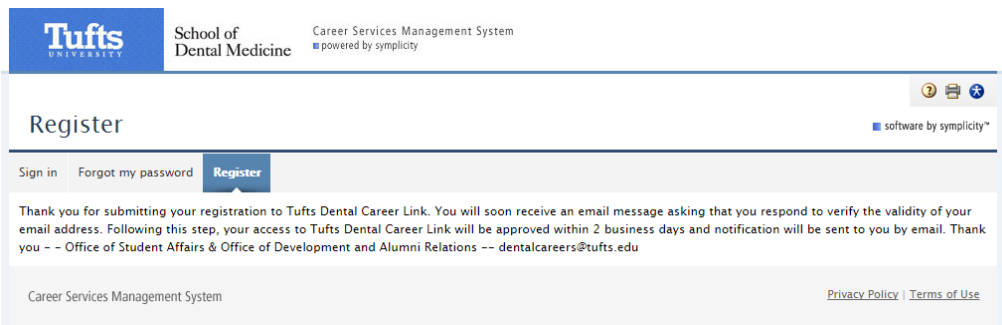
## TUSDM Students and Alumni:

If you have registered with the site before you may **enter your username and password to log in**. If you are a new user you will need to **register for a new account**.



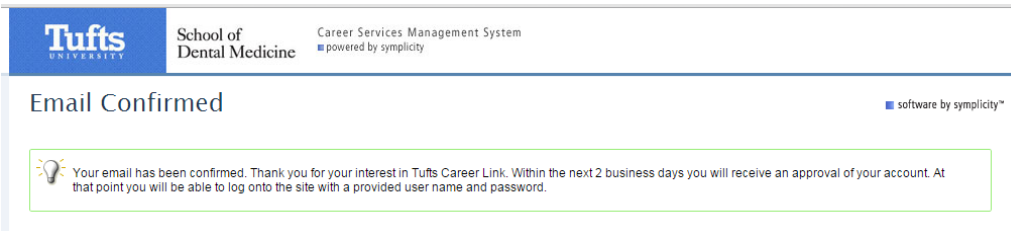
The screenshot shows the 'Sign in' page of the Tufts University Career Services Management System. The header includes the Tufts University logo, 'School of Dental Medicine', and 'Career Services Management System powered by simplicity'. The page is titled 'Sign in' and features two main sections: 'Sign In' and 'Register'. The 'Sign In' section includes instructions: 'Please log in using the email address that you registered with. If you are new to this site click register to create an account.' It has input fields for 'Username (your email address)' and 'Password', along with 'Sign In', 'Reset', and 'Forgot Password' buttons. The 'Register' section has a 'Register' button and the text 'Register for a new account.' To the right is an illustration of a computer monitor with a hand cursor pointing at it.

When you select “Register” you will be directed to the registration form. Once you submit the registration form you will be directed to the following screen and should simultaneously receive an email instructing you to verify your email address by clicking on the link included in the email.



The screenshot shows the 'Register' page of the Tufts University Career Services Management System. The header is identical to the previous page. The page is titled 'Register' and has a navigation bar with 'Sign in', 'Forgot my password', and 'Register' (the latter is highlighted). The main content area contains a thank-you message: 'Thank you for submitting your registration to Tufts Dental Career Link. You will soon receive an email message asking that you respond to verify the validity of your email address. Following this step, your access to Tufts Dental Career Link will be approved within 2 business days and notification will be sent to you by email. Thank you -- Office of Student Affairs & Office of Development and Alumni Relations -- dentalcareers@tufts.edu'. At the bottom, there are links for 'Privacy Policy' and 'Terms of Use'.

When you click on the link included in the email you will be directed to the following confirmation screen. When your account has been approved (within 2 business days) you will receive an email that includes your username and a link to create your password. When you create a password you will automatically be logged into the system.



The screenshot shows the 'Email Confirmed' page of the Tufts University Career Services Management System. The header is identical to the previous pages. The page is titled 'Email Confirmed'. A green-bordered box contains a lightbulb icon and the text: 'Your email has been confirmed. Thank you for your interest in Tufts Career Link. Within the next 2 business days you will receive an approval of your account. At that point you will be able to log onto the site with a provided user name and password.'